

The Dance Factory/Gym Zone Enrollment Agreement 2019-2020

Student's Name _____ Age _____ Birthdate _____ Grade _____

Student's Name	Age	Birthdate	Grade
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Parent/Guardian _____

Address _____

City _____ State _____ Zip _____ **email*** _____

Home Phone	Work Phone	Cell Phone*	Text Opt-out*
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Spouse Name (if applicable) contact phone: _____

Student's previous training: _____

Does your child have any health problems, special needs or movement restrictions. Please explain below:

Emergency Contact/relationship:	Phone
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**cell phone & email required for class cancellations and mobile text alerts. You may opt out at any time. Your information is handled discreetly and never given to outside companies for solicitations.*

Registration Fee & Tuition Payment: An Annual Registration Fee of \$25.00 per family is due when you enroll with the first month's tuition payment. All subsequent payments can be made via automatic payments on the 2nd or 16th of the month from a debit or credit card. All accounts must have a credit/debit card on file for this season - no exceptions. Payments may be made by cash, check or credit card at our office or paid online through the parent portal on our website. We offer a 5% discount for the full year tuition if paid by September 30, 2019. The 5% discount is not offered after this date. All tuition and costume fees are to be paid in full prior to performances. Late Payments are subject to a late charge of \$15.00. The charge for insufficient funds and credit/debit card chargebacks is \$25.00. ***You are enrolling for a full season of classes based on 35 weeks of instruction from September 2019 through May, 2020.***

Missed Classes/Absences: Please phone the The Dance Factory or Gym Zone if your child cannot attend class. To be eligible for a make-up class you must phone the office to schedule your child's extra class. Make-up classes must be taken within the same month in which the class was missed. Tuition is not adjusted due to missed classes.

Withdrawal from Classes: All tuition payments are nonrefundable. **If you withdraw your child/children from classes, you must contact us by phone or email before your payment due date in order to cancel further billing of tuition.** *Written notice must be sent to: The Dance Factory, 107 W. Main Street, Buckhannon, WV 26201 or email thedancefactorywv@gmail.com*

Dress Code: Students must follow the dress code as required for each class. The dress code allows students to participate fully and safely. Please review our guidelines for dress code.

Waiver & Release

I grant permission to the staff of The Dance Factory, LLC (the “studio”) to take first aid and or emergency measures as judged necessary for the care and protection of my child while under the supervision of the studio. In case of a medical emergency, I understand that my child will be transported to an appropriate medical facility by the local emergency unit for treatment if the emergency unit deems necessary. I understand that in some medical situations the staff may need to contact the emergency resource before the child’s parent, physician, or other person acting on the parent’s behalf. I also understand and agree that the child’s parents or legal guardians shall be responsible for any expense incurred. As the parent/legal guardian of (name of student) _____, I agree to hold harmless from any and all liability, the studio, its members, officers or employees, both in their professional capacity and personally for all injury or illness resulting from or in any way connected with his/her participation in the classes, activities or special events at the studio. I understand that it is the studio’s policy that while under the supervision of the studio, no child is allowed to leave the building without a parent/legal guardian or the written permission of a parent/legal guardian and that the parent/legal guardian assumes full responsibility for the actions and behavior of the child. Parents/legal guardians give their permission to the studio to use photos and/or video of their child without remuneration in connection with TDF/GZ publications, website and Facebook; advertising, TV and news coverage and performances.

SIGNATURE OF PARENT/LEGAL GUARDIAN _____ **Date** _____

Please complete the payment agreement on the back of this form to finalize your enrollment – thank you!

[illegible]

PAYMENT AGREEMENT 2019-2020

Registration Fee & Tuition Payments: The annual registration fee of \$25.00 and first month's tuition is due at time of enrollment. **Paying your tuition via automatic payments provides convenience and saves you time!** **DISCOUNTS:** We offer a multi-class discount for single students taking more than one class. For families with 2 or more children, we offer a family discount: *first student = regular pricing, 2nd and 3rd students receive a 5% discount off the regular tuition rates. \$2.00 monthly discount if paid by monthly automatic payment deduction.*

Automatic Monthly Installments - via debit or credit card on the ___ 2nd or ___ 16th of each month.

Name on card _____

Debit/credit card account # _____ Visa/MC _____ Debit _____ Exp.Date _____

Billing address for card: _____

DISCOUNT Full Year Payment: *A discount of 5% will be applied on the total years' tuition when paid by September 30th.*

OTHER FEES: *Late Charge of \$15.00 will be assessed to your account if not paid in full by the 16th of the month. Return Check Charge or Credit Card Chargeback Fee: \$25.00*

APPAREL FROM OUR SHOP: *All items must be paid by cash, check, debit or credit card at time of purchase. We regret we cannot accept post dated checks.*

COSTUME FEES: *For each class your child is enrolled, a costume deposit of \$25.00 will be billed to your account in November. Deposits are due by November 30. (Dance & gymnastic costumes are special ordered. If you withdraw before performances, costume deposits and full costume balance are non-refundable. Costume agreement forms are distributed in October.)*

By my signature below, I acknowledge that I have read and understand the payment agreement and requirements. I agree to abide by said payment agreement and adhere to payment due dates for tuition and fees for apparel, related charges, costumes, competition/festival fees which apply to my child/children's participation in classes and performances.

Parent/Guardian _____ **Date** _____

Office Use

Student 1 – classes per week: _____ Monthly Tuition \$ _____ Season Tuition \$ _____

Student 2 – classes per week: _____ Monthly Tuition \$ _____ Season Tuition \$ _____

Registration Fee \$25.00 date paid: _____ First month tuition _____ date paid: _____

Cash _____ Check # _____ Credit/debit card _____

Processed to Jackrabbit by: _____ date _____